

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
SEPTEMBER 28, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 28, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, and City Attorney Sandra Hemmerlein.

Mayor Schmitt said Clerk-Treasurer Juanita S. Boehm is out of town and Sharon Sander is the official recorder.

Financial Coordinator Sharon Sander announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on September 14, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

BLOCK PARTY

John Dittmer, 1714 White Oak Drive, asked permission to close White Oak Drive between Sunshine Drive and Kluemper Road on October 16, 2010 from 4:00 p.m. to midnight for a neighborhood block party.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of John Dittmer to hold a block party on White Oak Drive between Kluemper Road and Sunshine Drive on October 16, 2010 from 4:00 p.m. to midnight on condition he contacts the street department for barricades. Motion carried 3-0.

STREET CLOSINGS

Dennis 'Bucket' Mehringer, representing Mehringer Plumbing and Heating, said he had several street closing requests. The first request was to close part of north Truman Road by Norm's Market to cut off a sewer line. Mehringer said he does not have an exact date set to do this work.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Mehringer Plumbing and Heating to close a portion of Truman Road by Norm's Market to cut off a sewer line on condition he notifies the ambulance, police, fire, and street departments when the work is scheduled. Motion carried 3-0.

Mehringer then asked to close one lane of traffic on Mill Street between 7th and 8th Streets to see why there is low water pressure at the John Becher residence. Mehringer said he does not know when this work will be done.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of Mehringer Plumbing and Heating to block off a portion of Mill Street between 7th and 8th Streets on condition they notify authorities when the work will be done. Motion carried 3-0.

The next request was to close St. John Street between 6th and 7th Street for one-half day sometime within the next two weeks in order to make a sewer tap for the proposed park at the former Middle School property. The residents in that area will still be able to access the alley off of St. John Street.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Mehringer Plumbing and Heating to close St. John Street between 6th and 7th Streets on condition they allow access to the alley for residents to get in and out and notify authorities. Motion carried 3-0.

Mehringer then asked to close 7th Street between St. John and Seymour Streets for one day to do a water tap for the irrigation system for the proposed park at the former Middle School property.

A **motion** made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Mehringer Plumbing and Heating to close 7th Street between St. John and Seymour Streets on condition they place ROAD CLOSED signs at 7th and Bartley and at 7th and Clay Streets, give proper notification, and if the job is not done then plate it overnight and Raymie's crew can finish off maybe the next day with flowable fill. Motion carried 3-0.

ANDERSON WOODS TASTERS PARTY

Bridget Jarboe, representing Anderson Woods, asked permission to use the Riverwalk plaza area and Barn for their annual Tasters Party next year on September 10, 2011. Jarboe said next year's event will be similar to this year and if there are any changes she will return to this Board. Jarboe was reminded that Anderson Woods must sign a lease agreement and pay a rental fee to reserve certain areas for their event.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of Anderson Woods to use the Riverwalk area and Barn on September 10, 2011 for their annual wine tasters fest on condition they meet all State laws, City requirements and the insurance requirements. Motion carried 3-0.

NEIGHBORHOOD PARTY

Mayor Schmitt read a request from Mary Leah Segal asking permission to close Brownstone Court, a cul-de-sac in the Crooked Creek subdivision, on Sunday, October 17, 2010 from 2:00 p.m. to 9:00 p.m. for their annual neighborhood party.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request to close Brownstone Court on October 17, 2010 from 2:00 p.m. to 9:00 p.m. on condition they notify the proper authorities and contact the street department for barricades. Motion carried 3-0.

POLICE VEHICLE QUOTES

Police Chief Douglas Tarvin said he sought quotes from five different car dealers for a midsize all wheel drive SUV gas and hybrid less the trade in of a 2000 Chev Impala and a 2000 Chrysler Concorde.

City Attorney Sandra Hemmerlein then opened and read the following quotes:

Bob Luegers Motors Have two sport utility vehicles but cannot submit a quote because they do not meet vehicle specifications

Uebelhor & Sons	non-collusion affidavit included
2010 Toyota Highlander [gas]	\$33,249.00
Less discount	- 750.00
Trade-in 2000 Chevy Impala	- 3,200.00
Trade-in Chrysler Concorde	- <u>2,500.00</u>
Net price	\$26,799.00

Exception. Front captain chairs are leather instead of cloth

2010 Highlander [Hybrid]	\$37,695.00
Trade-in Impala	- 3,200.00
Trade-in Chrysler Concord	- <u>2,500.00</u>
Net price	\$31,995.00

No exceptions on lot bid subject to prior sale

Specifications were also sent to Ruxer Ford, Sternberg Chrysler, and Washington Chrysler.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to take the quotes under advisement and have the police chief review to see if they meet specifications and report back. Motion carried 3-0.

SOUTHWEST IN DISTRICT 10 TASK FORCE

Assistant Police Chief Nathan Schmitt said the Southwest Indiana District 10 Planning Commission wants to establish a District 10 Law Enforcement Task Force to assist fellow Hoosiers in any jurisdiction in the State of Indiana to solve any crisis that might occur. Schmitt asked the Board to allow the Jasper Police Department as well as the fire and street departments to participate.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter that the City of Jasper actively participates in the Southwest District 10 Task Force and for all departments involved in the emergency response area to become a part of the District 10 Planning Commission task force initiative. Motion carried 3-0.

TRAINING FOR DARE INSTRUCTORS

Assistant Police Chief Nathan Schmitt asked permission to send two police officers to Illinois Central College in East Peoria, Illinois, to train to become DARE instructors for the Jasper Police Department. The class will be held December 6-17, 2010. The officers will attend five days, return home for the weekend and then go back for another five days. The tuition for the course is \$1,150.00 plus there will be lodging expenses. Schmitt stated that two officers have shown interest.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request to train two additional DARE officers. Motion carried 3-0.

JTAC EQUIPMENT GRANT

Assistant Police Chief Nathan Schmitt said he and the police chief heard Annette Page, Project Manager for the Division of State Court Administration Judicial Technology and Automation Committee [JTAC], speak. JTAC is trying to make all tickets electronic [E-Tickets] throughout the State of Indiana. JTAC currently has equipment packages available at no charge.

Schmitt asked for the board's approval to seek and receive from JTAC five in-car laptop computers, printers, and scanner packages that includes the software to be installed into the patrol vehicles. As part of the grant requirements, the police department will need to enter into a software license agreement, memorandum of understanding, and memorandum of agreement with the Indiana Supreme Court's Division of State Court Administration Judicial Technology and Automation Committee.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to allow and accept from JTAC five in-car laptops, printers, and scanner packages provided to the Jasper Police Department subject to the agreements. Motion carried 3-0.

ROOF AT POLICE STATION

Police Chief Douglas Tarvin asked permission to have the City Engineer prepare bid specifications and cost estimates for a shingle roof at the police

station. There was some discussion whether they should install a shingle roof or a metal roof.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to instruct the City Engineer to look into installation to improve the master roof at the Herman Kiefer Police/Fire Station on 6th Street and give information for a metal and a shingle roof and report back at a future meeting. Motion carried 3-0.

SEEK QUOTES FOR POLICE VEHICLE AND LIGHT BAR

Police Chief Tarvin asked permission to seek sealed quotes for a new police car and trade-in the 2003 Chevy Impala that has 93,000 miles and is used for a pool car.

Tarvin also asked permission to seek quotes for a newer style emergency light bar. The older style is about ten years old and does not have the LED lights.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to give the police department approval to seek sealed quotes for one new car, a 2011 model with rear wheel drive and trade-in a 2003 Chevy Impala and when a new car is purchased then seek quotes for a new emergency light bar. Motion carried 3-0.

ORDINANCE COMPLAINTS AND VIOLATIONS

Police Chief Douglas Tarvin wanted to remind residents of certain City ordinances that the police department has been receiving complaints about because of violators of these ordinances.

Animals running at large. Tarvin reported that the department has had a lot of complaints about animals running at large. He reminded residents that they must pick up after their pets and that their dogs must be leashed or kept within the homeowner's property.

Ordinance about junk vehicles. Chief Tarvin reminded residents that they are not allowed to keep abandoned vehicles or parts on their property. He explained the procedure they follow according to the ordinance.

Ordinance about signs. Tarvin said the public needs to be made aware that signs cannot be placed on the State or City rights-of-way. Because he has heard complaints about some of the political signs, he reviewed some of the sign restrictions that are in the ordinance. The department did a news release about the sign ordinance.

Numbers on houses. Tarvin said the City's Public Peace and Safety Ordinance states all houses, buildings and structures in the City of Jasper shall be numbered. The numbers help the police, fire, and EMS departments.

STOP SIGNS AT RAILROAD CROSSING INTERSECTIONS

Street Commissioner Raymond Eckerle reported that Alan Barnett with IRM expressed the need for stop signs at the Main and Jackson Street public

grade crossings. There is not much vehicle or train traffic but because it is a dual track it is a safety issue. After South Newton Street was constructed, INDOT issued an Order to erect stop signs at those crossings.

City Attorney Sandra Hemmerlein said the Board needs to recommend to the Council the following changes be added to the ordinance regulating stop intersections:

Main Street at 2nd Street Railroad Crossing-- two-way stop
Jackson Street at 2nd Street Railroad Crossing--two-way stop

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to recommend to the Council to put stop signs as described at Main and Jackson. Motion carried 3-0.

STREET DEPARTMENT REPORTS

2010 Strassenfest report. Street Commissioner Raymond Eckerle presented a project summary report that contained an estimated cost the street department spent on the 2010 Strassenfest. The cost for labor, equipment, and trash was \$7,776.33. Thirteen tons of trash was generated at the fest.

Storm sewer and paving.. Eckerle gave an update on the storm sewer project on St. Charles Street near Schuetter Road.. He also gave a paving and milling report.

Leaf Pick-up. Eckerle reminded residents that they are not picking up loose leaves yet. The leaves need to be bagged or placed in containers.

HIGH WEED COMPLAINTS

Fire Chief Kenneth Hochgesang reported to the board the names of property owners and locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Name	Location
RSH Holdings, LLC	E 8 th Street Near RW McCrillus 2 nd Add PT 59EB and Vac 8 th

PATOKA ZENTRUM II-IV PERFORMANCE BOND RELEASE

City Engineer Chad Hurm said he had a request from Robert L. Ruckriegel, President of Bavaria Inc. and BR Associates, to reduce the performance bond for Patoka Zentrum II that expires October 1, 2010 and extend the time for the work to be completed. Street Commissioner Raymond Eckerle did an inspection report and recommends the City retain \$5,000.00 until the issues listed on his report are corrected. The current amount of the bond is \$95,700.00. Hurm said it will take at least six months to complete the work.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to reduce the performance bond for Patoka Zentrum II-IV from \$95,700.00 to \$5,000.00 and extend the time to complete the work for one year to September 30, 2011. Motion carried 3-0.

FUNERAL SERVICE AT THE GAZEBO

Mayor Schmitt said the City received a request to rent the gazebo for a funeral service at the Riverwalk with a 21-gun salute. The VFW usually does the gun salute at the gravesite but they have also done the service at the back of some churches.

Mayor Schmitt said we owe this final sign of respect to our veterans but he does not think the Board needs to take any action because there is a standing order that organizations such as the VFW honor guard can perform such salutes. He also said the gun shots that are fired are blanks.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt that the use of the river walk gazebo be approved for a funeral service on October 5, 2010, from 9:00 a.m. to noon and they can do a 21- gun salute as long as it is done by the VFW honor guard or an approved veterans' organization. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:42 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 12th day of October, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary